

**Literacy Volunteers of Oswego County
Program Committee Agenda
November 30, 2009**

Time: 12:15 pm – 1:30pm

Location: LVOC Office Conference Room

Attendees: Jane Murphy, Paula Baker, Regina Setikas, Gurdeep Skolnik, Mary Fran Yafchak, Kathy Mantaro

1. Old Business:

- Further discussion of Tutor Survey (Jane)

The group looked over our survey and Jane helped us to compare it to some samples she presented. A lengthy discussion followed. Paula will incorporate all changes made during our meeting and supply an updated survey to be discussed at our next meeting.

- Tutor In-service Report (10/28/09) (Regina)

Regina gave a report on the In-service held on October 28.

- Further discussion of Program Alignment with NRS Guidelines

If necessary, we will continue to insure that our program implementation aligns with NRS Guidelines as more information is forthcoming and as we begin to tailor our Program to include students who will help us to meet them.

2. New Business:

- Jane spoke about the Annual Breakfast, fundraising and our Holiday Social.

3. Reminders:

- Annual Breakfast-12/04/09 @ Sheldon Hall, SUNY Oswego

A reminder was given to the committee members of the importance of this event and a discussion of who will attend took place.

- Holiday Social-12/08/09 @ OPL, Community Room

The Holiday Social will be our first at the Oswego City Library. All were encouraged to attend and make sure as many students as possible will be able to attend. The committee thanked Gurdeep for her procurement of live music for this event.

4. Next Meeting:

- December 2009 - Committee decided not to meet because of the Holidays.
- Instead, January 25, 2010 will be next meeting at LVOC Conference Room at 12:15 pm

5. Agenda Items (For next meeting): TBD

6. Adjournment: 1:30 pm