

**LVOC**  
**Executive Committee**  
**Friday, September 11, 2009**

**Minutes**

**Present:** Susan Coultrap-McQuin, Pres.; Rhonda Hutchins, Vice-Pres.; Arthur Pearson, Treasurer, Lori Boles, Secretary, Jane Murphy, Executive Director

- I. Reviewed and revised the agenda for the Board Retreat on September 17, 2009 to include a “getting to know you” activity, a fiscal overview, an overview of the accreditation standards, and the strategic plan.
- II. Reviewed the 2008-09 financial statement. Arthur reported that the 2008 audit was good, with no significant findings.
- III. Discussed the Corcoran event and calculated that we would need a minimum of 70 paid attendees to cover the expenses for the event. The goal is 200 attendees, 300 invitations have been sent out.