

**Literacy Volunteers Scrabble Tournament**  
**De-brief Meeting**  
**May 12, 2009**

1. Tournament Details
  - a. Day/Time
  - b. Location/Set-up
  - c. Food
  - d. T-shirts
  
2. Sponsorship
  - a. Sponsors
  - b. Auction
  - c. Team Prizes
  - d. Door Prizes
  
3. Teams
  - a. Recruitment
  - b. Contests
  
4. Promotion
  - a. Flyer distribution
  - b. Publicity
  
5. Volunteers
  - a. Judges
  - b. Scorekeepers
  - c. Registration
  - d. Auction
  - e. 50/50 Raffle
  
6. Team Scoring